

Important: Notice to terminate Individual Contract in accordance with Devon County Council Residential and Nursing Home Care Pre-Placement Agreement (version 0.2 18 April 2018) (“Pre-Placement Agreement)

Provider:
Care Home:
Family Member Name:
ID:
Date of admission to Home:
Individual Contract Date:

Dear Teams,

We are writing to you in relation to the current support package for [] who is currently residing at [].

Unfortunately, due to the increasing costs of operating care and the continued under-funding of placements by the local authority, we are unable to continue to support [] at the current price paid.

[In accordance with our duties under the Care and Support Statutory Guidance, we have consulted with [] and their representatives who have confirmed that it is not possible to fund a third party top up to assist with the funding of the placement.]

Clause D.9.2 of the Pre-Placement Agreement permits us to terminate the Individual Contract on four weeks’ notice in writing. Accordingly, please accept this letter as written notice to terminate []’s placement.

The Individual Contract will end on [14 March 2025]. Consequentially, neither the terms of the existing Individual Contract nor the Pre-Placement Agreement will apply to []’s placement after that date. Should [] continue to reside at our home following that date, you will be deemed to have accepted that our standard terms and conditions, available here [], apply in full¹. The cost of the placement will be [£1900.00] per week.

We are aware that the impact of this termination notice is that without an alternative agreement [] will not be able to continue receiving services at the home. In order to ensure that the best interests of [] are met and their continuity of care preserved we would encourage you to engage with us at the earliest opportunity in order to agree a way forward.

Please kindly acknowledge receipt of this email.

Yours sincerely

Cc: [resident (if capacity), resident’s representatives]

¹ RWK Note: a link to the home’s private terms and conditions could be included here.